

Please attach current
passport photograph

UtrechtNetwork



International Summer School
"Nuestra América": (Re)approaching the Americas

Application Form 2009

Please read the **instructions at the end of this document** before filling in all information on a computer or by hand with capital letters!

1 Personal Details

title (Mr/Ms/Mrs/Dr etc):

surname:

first name(s):

address:

telephone numbers (day, evening, mobile etc):

email:

alternative email:

date of birth (dd/mm/yyyy)

male female (please tick as appropriate)

citizenship:

country of permanent residence:

passport Number:

issued by:

issuing date:

valid until:

in case of emergency, please contact:

(name, address, phone number, relationship of the person we should contact)

2 Visa Information

Do you need a VISA to get to Austria and the Schengen Area **yes** **no**

(if YES, **choose** one of the following options)

I already have a **VALID (!)** Schengen visa, it was issued on (dd/mm/yyyy)

and issued by:

visa number:

this visa is valid until (dd/mm/yyyy):

(PLEASE ATTACH A COPY OF THIS VISA!)

I do not have a valid Schengen visa yet - I will apply for it at this Austrian Embassy:

name & address of Austrian Embassy:

(You can find a list of all Austrian Embassies on the website of the Austrian Government:

http://www.bmaa.gv.at/view.php3?r_id=204&LNG=en&version We will try our best to send all requested documents such as invitation letter etc. to this Embassy, so your visa will be issued on time and without extra costs! **PLEASE NOTE THAT YOU HAVE TO APPLY FOR YOUR VISA IN YOUR COUNTRY OF PERMANENT RESIDENCE!**)

3 Academic Details

Education

Name of university

Faculty

Program of study

I am in my

year

Name of university

Faculty

Program of study

I am in my

year

Name of university

Faculty

Program of study

I am in my

year

If you have ever studied at an Austrian university, please state your "*Matrikelnummer*" (the registration number you were using during your stay at this Austrian university):

Academic stays abroad

Professional experience

Professional objective(s)

Do you wish to receive assessment for academic credit?

Yes

No

(If yes, please take advice from your academic advisor at your university to ensure this is possible.)

If you are currently working on a diploma thesis / dissertation / research project , please tick the appropriate box and indicate the (working) title:

4 Seminars

(please rank in order of preference [1 – 6] which seminar you would like to attend. 1 = first choice, 2 = second choice, etc.)

Seminar module	Preference	Kennzahl
Seminar module 1 – “ <i>Film & Society</i> ”		FOR INTERNAL USE ONLY!
Seminar module 2 – “ <i>Literature</i> ”		
Seminar module 3 – “ <i>Politics, Law & Security</i> ”		
Seminar module 4 – “ <i>Environment, Urban & Regional Development</i> ”		
Seminar module 5 – “ <i>Latin American Studies</i> ” *		

* participation in seminar module 5 requires fluent English and Spanish skills!

5 Recommendation

The two letters of recommendation I enclose were issued by the following university teachers:

(name, institution and email contact)

1.

2.

6 Language skills

Native language(s):

Level of other languages:

	English (obligatory!)	German	Spanish		
very good					
good					
sufficient					
basic					

**Please note that the language of instruction in seminar modules 1-4 is English.
For participants registered in seminar module 5 fluent English and Spanish skills are required.**

7 Utrecht Network Representative at Home Institution

Name of Utrecht Network representative at the International Relations Office at the home institution:

phone:

fax:

email:

8 Declaration

- I read the instructions regarding this application form and am enclosing all required documents. I understand that only complete applications **WILL be considered**.
- I understand that in case of acceptance I have to pay the administration fee of € 700 until **April 24th, 2009**. My place in the summer school is only guaranteed if I pay the full amount by the deadline. (Under no circumstances will students be admitted to the program if the fees have not been paid in full!)
- I understand that 80% of my tuition fee will only be refunded in case of:
 - a.) illness (please send a medical report!)
 - b.) severe illness or death of a close relative (i.e. parents, spouse/partner, children, siblings - please send a medical report!)NO reimbursement for any other reasons!
- I understand that the scholarship I will be granted will directly be transferred to the International Summer School account and that I will not receive any further scholarship from the organizers.
- I understand that the organizers reserve the right to cancel or amend the Summer School for reasons of viability or due to any other unforeseen circumstances, in which case any fees paid will be refunded in full.
- I herewith confirm that my **health & accident insurance** is internationally valid - especially valid for Austria.
- I understand that in case of acceptance it is obligatory for me to attend all classes, which means that I will be at Seggau Castle on the 12th of July and will stay until July 26th. I also understand that the recognition of any course taken in the program is subject to determination by my home university.

Signature, place and date:

Please fill in your **first and last name for your name tag** in this box. You can use special characters (such as Á â Ć ĉ ċ Đ đ Ě ě Ł ł Ń ń Ś ś etc.) here! This tag is what will identify you during the Summer School - so give us the chance to spell your name correctly!!



INSTRUCTIONS / INFORMATION

(this page is for your use only - you do not have to send it with your application!)

- ◆ In this application form you can fill in all information using a PDF-software such as **Adobe Acrobat Reader®** which you can download --> [here](#) <--!
If you fill in the information by hand please use **capital letters**!
- ◆ Please state your **valid and current email address & telephone number** since we will have to contact you!
- ◆ Attach one **passport size photograph** on the first page of the application form.
- ◆ In addition to this application form, you have to provide the following documents:
 - **CV (curriculum vitae)**
 - A **short essay** (about one page, written by yourself) on your motivation to attend the Utrecht Network Summer School 2009 and why the topic of the lectures and the specific seminar module is of interest to you. Please also write, why you want to attend the seminar module of your choice.
Applicants for seminar module 5 must write this essay in Spanish!
 - Two different **letters of recommendation**, which have to be written **AND** signed by your university teachers (You have to send the original of these letters! No copies and no letters via email!)
 - Copies of **certificates** from your university (either diplomas, and/or an academic transcript issued in English which must be stamped and signed by your university! (please refrain from sending the original documents.)
 - Copies of relevant pages of your passport (page with picture and data and pages with valid visa, if you already have one)
- ◆ Please **DO NOT staple** any of these documents together!
- ◆ Your application will **NOT be considered** unless you send **all required documents on time!**
- ◆ Send the application to:
Karl-Franzens-University Graz
Office of International Relations
“Utrecht Network Summer School 2009”
Universitaetsplatz 3
A-8010 Graz
AUSTRIA
- ◆ **DO NOT send the application form or any other documents via email!**
Use regular mail – you can also use a special delivery service like UPS etc.
- ◆ **Deadline: 27th of March 2009** (Applications have to be received by 27th March 2009!
Make sure your application arrives at our office on time! Applications received after this deadline will not be considered – no matter when they were sent!)
- ◆ The organizing office will confirm the receipt of every single received application. This is also why we need your current and valid email address.

**IF YOU NEED ANY ADDITIONAL INFORMATION PLEASE CHECK THE
FREQUENTLY ASKED QUESTION SECTION (FAQ) ON OUR WEBSITE**

<http://www.uni-graz.at/csas>

**IF YOU HAVE FURTHER QUESTIONS AFTER (!) CHECKING THIS WEBSITE
YOU CAN CONTACT US VIA EMAIL: daniel.johnston@uni-graz.at**