

Please attach current
passport photograph

Application Form 2009

Please read the **instructions at the end of this document** before filling in all information on a computer or by hand with capital letters!

1 Personal Details

Title (Mr/Ms/Mrs/Dr etc)

Surname

First name(s)

Address

Telephone numbers (day, eve, mobile etc)

e-Mail

alternate e-Mail

Date of birth (dd/mm/yyyy)

Male Female (please tick as appropriate)

Country of birth

Citizenship

Country of permanent residence

Passport Number

Issued by

Date of Issue

Valid until

In case of emergency, please contact:

(Name, address, phone number, relationship of the person we should contact)

2 Visa Information

Do you need a VISA to get to Austria and the Schengen Area **yes** **no**

(if YES, **choose** one of the following options)

I already have a **VALID (!)** Schengen visa, it was issued on (Date)

and issued by

Visa Number

This visa is valid until

(PLEASE ATTACH A COPY OF THIS VISA!)

I do not have a valid Schengen visa yet - I will apply for it at this Austrian Embassy:

Name & Address of Austrian Embassy

(You can find a list of all Austrian Embassies on the website of the Austrian Government:

http://www.bmaa.gv.at/view.php3?r_id=204&LNG=en&version We will try our best, to send all needed information such as invitation letter etc. to this Embassy, so your visa will be issued in time and also without any costs! **PLEASE NOTICE THAT YOU HAVE TO APPLY FOR YOUR VISA IN YOUR COUNTRY OF PERMANENT RESIDENCE!**)

3 Academic Details

Education

Name of university

Faculty

Programs of study

I am in my

year

Name of university

Faculty

Programs of study

I am in my

year

Name of university

Faculty

Programs of study

I am in my

year

If you have ever studied at an Austrian university, please state your "*Matrikelnummer*" (the registration number you were using during your stay at this Austrian university):

Academic stays abroad

Professional experience

Professional objective(s)

Do you wish to undertake assessment for academic credit?

Yes

No

Do you require this summer school to count towards your degree?

Yes

No

(If yes, please take advice from your academic advisor at your university to ensure this is possible.)

If you are currently working on a diploma thesis / dissertation / research project , please tick the appropriate box and indicate the (working) title:

4 Seminars

(Please rank in order of preference [1 – 6] which seminar you would like to attend. 1 = first choice, 2 = second choice, etc.)

Seminar	Preference	Kennzahl
Seminar 1 – Law & Politics <i>"The European Neighbourhood Policy: Sharing values or prioritizing interests?"</i> <i>"The South East European Enlargement of the EU – chances and pitfalls"</i>		FOR INTERNAL USE ONLY!
Seminar 2 – Economy & Innovation <i>"Generating Value with Relationship Marketing"</i> <i>"Innovative entrepreneurship in a new Europe: searching for opportunities and risks"</i>		
Seminar 3 – History & Power <i>"The European Model in Economic Perspective: The Core and the Balkan Periphery"</i> <i>"The Western Balkans, European Union Enlargement and European Identity"</i>		
Seminar 4 – Society & Culture <i>"Dynamics in the processes of Europeanization and Globalization – challenges for the 21st century"</i> <i>"Transnational Social Formations"</i>		
Seminar 5 – Ethics & Religion <i>"Religion, Ethics and Politics"</i> <i>"Is Europe in Need of More Ethics? Is Ethics in Need of More Religion?"</i>		
Seminar 6 – Media & Communication <i>"Influence and impact of media on a Europe of change"</i> <i>"Media, Communication and Language"</i>		

5 Recommendation

The two letters of recommendation I enclose were issued by these university teachers:

(Name, institution and e-Mail contact)

- 1.
- 2.

6 Language skills

Native language(s):

	English (obligatory!)	German			
very good					
good					
sufficient					
basic					

(Please notice that all lectures, seminar modules, discussions etc. will be held in English only - for that reasons sufficient skills of the English language are obligatory for all participants!)

7 Declaration

- I did read the instructions regarding this application form and did enclose all needed documents. I understand that my application will **NOT be considered** in case of missing papers.
- I understand that in case of acceptance I have to pay € 400,- / € 250,- until April 24th, 2009 as an administration fee in order to attend the Summer School and that my place will only be held for me as long as my fee is paid in full by this deadline.
(Under no circumstances students will be admitted to the programme unless fees have been paid in full!)
- I understand that 80% of my tuition fee will only be refunded in case of:
 - a.) illness (Please send a medical report!)
 - b.) sever illness or death of a close relative (i.e. parents, spouse/partner, children, sisters or brothers - Please send a medical report!)NO reimbursement for any other reasons!
- I understand that the scholarship I will be granted will directly be transferred to the account of the International Summer University Seggau and that I will not receive any further scholarship from the organizers.
- I understand that the organizers reserve the right to cancel or amend the Summer School for reasons of viability or due to any other unforeseen circumstances, in which case any fees paid will be refunded in full.
- I herewith confirm that my **health & accident insurance** is internationally valid - especially valid for Austria.
- I understand that in case of acceptance it is obligatory for me to attend all classes which means that I will be at Seggau Castle at the 27th of June and will stay until July 11th. I also understand that I will have to submit a final evaluation report (essay) at the end of the Summer School and that the acceptance of any credit taken in the programme is subject to determination by my home university.

Signature, place and date:

Please fill in your **first and last name for your name tag** in this box. Here you can use special characters (such as Á â Ć ĉ ċ Đ đ Ě ě Ł ł Ń ń Ś ś etc.)! This tag is what you will wear during the Summer School - so give us the chance to spell your name correct!



INSTRUCTIONS / INFORMATION

(this page is for your use only - you do not have to send it with your application!)

- ◆ In this application form you can fill in all information using a PDF-software such as **Adobe Acrobat Reader®** which you can download --> [here](#) <--!
If you fill in the information by hand please use **capital letters**!
- ◆ Please state your **valid and current email address & telephone number** since we will have to contact you!
- ◆ Attach one **passport size photograph** on the first page of the application form.
- ◆ With this application form, you have to provide the following documents:
 - **CV (curriculum vitae)**
 - A **short essay** (about one page, written by yourself) on your motivation to attend the Graz University Summer School and why the topic of the lectures and the seminar module is of interest to you. Please also write, why you want to attend the seminar module of your choice.
 - Two different **letters of recommendation**, which have to be written **AND** signed by your university teachers (You have to send the original of these letters! No copies and no letters via e-Mail!)
 - Copies of **certificates** from your university (either diplomas, and/or an academic transcript issued in English which must be stamped and signed by your university!)
 - Copies of relevant pages from passport (page with picture and data and pages with valid visa, if you already have one)
- ◆ Please **DO NOT staple** any of these documents together!
- ◆ Your application will **NOT be considered** unless you send **all needed papers!**
- ◆ Send the application to:
Karl-Franzens-University Graz
Office of International Relations
“Summer School Seggau 2009”
Universitaetsplatz 3
A-8010 Graz
AUSTRIA
- ◆ **DO NOT send the application form or any other documents via e-Mail!**
Use regular mail to send your application – you can also use a special delivery service like UPS etc.
- ◆ **Deadline: 27th of March 2009** (Applications have to be received by 27th March 2009!
Make sure your application arrives in time at our office! Applications received after this deadline will not be considered – no matter when they were sent!)
- ◆ The organizing office will confirm the receipt of every single received application. This is also why we need your actual email address.

IF YOU NEED ANY ADDITIONAL INFORMATION PLEASE CHECK THE
FREQUENTLY ASKED QUESTION SECTION (FAQ) ON OUR WEBSITE
<http://international.uni-graz.at/seggsummerschool>

IF YOU HAVE FURTHER QUESTIONS AFTER (!) CHECKING THIS WEBSITE
YOU CAN CONTACT US VIA EMAIL: daniel.johnston@uni-graz.at